**Teaching Enhancement Grants (TEG) FY 2024/2025**

**Learning Community Project Proposal Form**

Please complete and submit the proposal form to CTLT at [link](https://forms.office.com/r/Errs9gFaM2) by the closing date, **Monday 20 January 2025**.

Please check  the appropriate theme for your proposal:

Developing relationships that promote teaching and learning in large class

settings (e.g. GE or large interdisciplinary courses)

Developing relationships that promote teaching and learning in small class

settings (e.g. tutorial group)

Developing relationships that promote teaching and learning in online and out-of-

class settings

Open Category

1. **Proposed TEG Learning Community (LC) Project**

|  |  |
| --- | --- |
| **Name of TEG Learning Community** |  |

|  |  |
| --- | --- |
| **Brief Description**  (up to 200 words) | *Please provide a brief description of your learning community* |
| **Keywords** | *Please provide keywords* |

1. **TEG Learning Community Membership**

Please list members of the Learning Community that have already been identified

(minimum of 5 members, including Principal facilitator & Co-Facilitator at the point of application)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Role[[1]](#footnote-1)** | **Name** | **Staff ID** | **NUSNET ID** | **Unit[[2]](#footnote-2)** | **Designation[[3]](#footnote-3)** |
| **Principal Facilitator** |  |  |  |  |  |
| **Co-Facilitator** |  |  |  |  |  |
| **Member** |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Estimated Size of Learning Community:[[4]](#footnote-4) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **TEG Learning Community Project**

|  |  |
| --- | --- |
| **Relevance**  (up to 200 words) | * What teaching and learning issue at NUS will the Learning Community address? |
| **Design**  (up to 300 words) | * How do you plan to study your teaching and learning issue? * How would you organise your activities to ensure sustainability of Learning Community? * How would you evaluate the success of your Learning Community? |
| **Influence**  (up to 200 words) | * What do you anticipate will be the significance of your Learning Community for the wider NUS community? |
| **Sharing**  (up to 100 words) | * How do you plan to share what you have learnt/your findings with the wider NUS community? |

1. **Support from Head of Unit**

As a matter of courtesy, please secure consent from your Head of Unit to lead the Learning Community. (Beyond courtesy, it may be that the subject of your Learning Community will require the use of unit resources, that student data may be required, *etc*.)

|  |  |
| --- | --- |
| **Name of Head of Unit** |  |
| **Supported** | Please check the box to indicate that Head of Unit’s support has been sought (signature is not required).  Comments, if any: |

1. **Budget Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity/Purpose** | **Expenditure Item** | **Quantity and  Cost Estimation** | **Budget Amount (S$)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  | **Total Budget Requested** | **S$** |

*- End of Application Form -*

1. For example, Co-Facilitator or Member [↑](#footnote-ref-1)
2. Japanese Studies, Library, *etc.* [↑](#footnote-ref-2)
3. Lecturer, UG Student, Senior Manager, *etc.* [↑](#footnote-ref-3)
4. Please give a sense of the size and nature of the membership, *e.g.* 3 faculty members, 4 professional staff, 5 UG students [↑](#footnote-ref-4)